

115th Annual Show

Saturday 23rd January 2027

**Tender Information and
Application Form**

Tenders close:

29th November 2026

(No late tenders will be accepted, so please ensure your application is submitted on time.)

ABOUT THE SHOW...

The Banks Peninsula A & P Show is the main show for the Banks Peninsula area and therefore draws a large crowd from both the city and surrounding country areas. Each year we draw over two thousand people to the show.

The main objective of the Association is to bring Town and Country together one day a year to enjoy country hospitality and to promote agricultural and pastoral excellence in all areas.

The 2025 Annual Show received over 1,000 entries and attracted more trade exhibits and art and craft stalls. Food, drink, and entertainment sites are in strong demand, and only a limited number of sites are available.

KEY DATES for 2026/2027...

Tenders close:

Sunday 29th November 2026

Notification of Sites allocated by

Friday 18th December 2026

Site Tenders to be fully paid by

Monday 28th December 2026

Sites to be set up **by 8:30am**

Sat 23rd January 2027

PLEASE NOTE ...

Sale of Aerosol 'Silly String' is prohibited. If a site is found to sell this or a similar product, then it will be closed immediately.

There are no camping facilities available on the showgrounds.

There is no overnight security on the grounds.

Under the Building Act 2004, a marquee requires building consent if its floor area is greater than 30 m². Obtaining any required building consent is the tenderer's responsibility.

SITE INFORMATION...

The Banks Peninsula A&P Show Association invites applications for sites to sell food, beverages, or side-show entertainment at the Annual Show on Saturday 23rd January 2027.

Sites will be allocated by tender.

The Association draws your attention to the following: -

1. **All sites are ten meters deep with a min of four metres frontage with one metre additional increments of frontage, up to maximum of thirty metres.**
2. The successful tenderer must provide their own power leads. Compulsory: RCD fittings must be fitted to all power leads supplied by the Tenderer, before connecting to any A&P Assn power points, if they are available. **An additional \$25 connection charge is payable by the tenderer by 28/12/26. \$25 is in addition to the tendered price.**
3. One gate pass will be issued (**per 4m frontage**) to the successful tenderer.
Additional passes can be purchased @ \$5 each.
4. The decision of The Association's Committee is final.
5. The closing date and address for tenders is included in the conditions of the tender.
6. The Association reserves the right to permit the sale of other foodstuffs elsewhere on the Association's grounds during the Show. In addition to the tendered food sites, food may also be available at other locations on site, such as the catering tent, the licensed booth, and community fundraising sites. Side-show operators may negotiate sole rights to sell carnival food, such as hot dogs, chips, candy floss, and popcorn.

We look forward to receiving your completed application.

CANCELLATIONS...

If the Association needs to cancel or postpone the Show, tendered fees will not be refunded. The Association will not be liable to the Tenderer for any compensation arising from the cancellation or postponement.

If the tenderer cancels or terminates a site booking on or after 29th December 2026, the Association will not be able to issue a refund.

SITE REMOVALS...

Dismantling of sites may take place **after** 3.30pm on Show Day. Prior dismantling is by arrangement only with the Site Supervisor or Secretary.

Any contamination or damage caused by an Exhibitor's site must be remedied by the Exhibitor, or the Association may recover the cost of doing so.

SHOW CONTACTS...

Show Secretary Lynn Odgers
57 Council Hill Road
Little River 7591
Phone: 027 471 6041
Email: little_rivershow@extra.co.nz

Site Supervisors Lil Foley + Danny Bulman
Phone 027 694 1166 (Lil), 021 533 636 (Danny)

President Tom Power
Phone 022 079 1802

For more details, please contact the Show Secretary or one of the Site Supervisors.

CONDITIONS of TENDER for FOOD/BEVERAGE/ SIDE SHOW SITES

Tenders are invited by the Banks Peninsula Agricultural & Pastoral Association (hereinafter called "The Association") for the right to sell food or entertainment from one of the specified sites on the Association's grounds at the Show to be held on Saturday 23rd January 2027.

1. For this tender, FOOD is deemed to be food or beverages that are to be consumed on the premises on the day of the Show and ENTERTAINMENT is deemed to be side show-related entertainment.
2. Every person or business wishing to acquire such rights must apply on the Official Form marked 'TENDER SITE.' This form must be received by the Secretary, Banks Peninsula A&P Association, on or before 9pm on Sunday 29th November 2026, stating the price offered for the rights. The person or business making the application must date and sign the form and include their name and address. PLEASE NOTE: \$25 for power is additional.
3. The Association does not undertake to accept the highest or any tender.
4. Each Tenderer will be advised of the successful tenders via email, addressed to the address given in the tender. This letter will not contain the details of any tender or any evaluation results.
5. Every letter and every notice to any person shall be sent to him/her by The Association via email, addressed to them at the address given to his/her respective tender or at his/her last known address in The Association's records, and shall be deemed to have been received in due course.
6. The amount tendered shall be payable in one sum by 28th December 2026 to the Association by internet banking, using the details provided on the invoice. Non-payment will be deemed cancellation, and the space will be offered to those on the waiting list.
7. Each tender is to be accompanied by details of the food, beverage, or entertainment it is intending to provide.
8. The Association reserves the right to permit the sale of other foodstuffs elsewhere on The Association's grounds during the Show. (In addition to the tendered food sites food may also be available at other locations on The Association's grounds e.g., at the catering tent, in association with the licensed booth and at community fundraising sites). The side show may negotiate sole rights of selling carnival foods e.g., hotdogs, chips, candy floss and popcorn.
9. The Association's Committee's decisions are final.

10. The successful tenderer(s) will be required to hold any necessary licences for the sale of food and must provide evidence of those licences if requested. Please attach copies of all relevant licences with this form.
11. Successful tenderers shall supply their own power leads. All successful tenderers shall supply their own caravan or tent from which to conduct sales and shall sell food solely from the site allotted. An RCD fitting must be fitted to all power cables supplied by the tenderer before connecting to the source of power from the Association if power is available. Please note limited power sites are available and incur an additional \$25 connection fee (payable by 20/12/2024).
12. The successful tenderer(s) will insure in some public insurance office against any accident claims and liability whatsoever to or by any person arising from his/her operation under this agreement or from the actual omissions of his/her employees, servants, agents, or sub-contractors and will always keep The Association indemnified against any such loss or liability.
13. All underground pipes and cables will be marked with a red line and painted on the ground and no pegs or poles are to be dug within one metre of the marked cables or pipes.
14. The successful tenderer(s) agrees and undertakes to comply with the Health and Safety in Employment Act 1992, including any amendments and any other Acts of Parliament, regulations or Bylaws and including but not limited to the following: Any relevant food and hygiene Regulations, The Resource Management Act, The Sales of Good Act, The Fair-Trading Act, and The Consumers Guarantee Act.
15. The successful tenderer(s) will be issued with one admission pass per four metre frontages booked. **Extra passes can be obtained at \$5 per pass.** Every person entering the showgrounds is required to either hold or purchase an entry pass.
16. Stall holders may choose when to occupy their site, but all sites must be set up no later than 8.30am. Gates open at 7am, and the first events commence at 7.45am.
17. **BREACH OF CONTRACT:** Failure to comply with the above-mentioned conditions may lead to termination of the contract and expulsion from The Association's grounds.
18. Please sign this sheet and return with the application to indicate you accept these conditions. A copy for your information is on the following page.

SIGNED:

DATE:

Tender Site Application Form

I wish to tender for a Food/Beverage Site at the Banks Peninsula Agricultural & Pastoral Show on Saturday 23rd January 2027.

Business Name:

Contact Name:

Email:

Phone:

Detailed Description of Services and/or Products for Sale: (a) food type, i.e., hot meat sandwiches, pies, ice cream, coffee etc.

PLEASE NOTE: Sale of Aerosol 'Silly String' is prohibited. If a site is found to sell this or a similar product, then it will be closed immediately.

I wish to tender a price of \$

Plus, Power Site if required \$25.00 (additional to tendered price)

Additional Gate Passes required over and above the one (per 4m) supplied _____ @ \$5.00 each.

Food will be sold out of a _____ e.g., Caravan, Tent, Van.

Area of Site Required (must include gazebo pegs, caravan draw bars) Width _____ m x 10m depth.

If you have a Caravan the drawbar is [LEFT], [RIGHT] or [REAR] when standing outside facing serving area. (Please delete which is not applicable).

PLEASE BE ACCURATE AS NO SPACE ALLOCATION CAN BE MADE ON THE DAY!

Any site allocated will be able to accommodate the size given (including drawbars) on your application (you must fit inside the above size you gave including drawbars / gazebo ropes).

You may be turned away on the day if you have not provided the accurate space required.

Vehicles not required on the site are to be parked in the public car park.

(Please note: the Banks Peninsula A&P Association is not GST registered)

Please ensure...

Please ensure you have read and signed the Terms and Conditions, completed all blank areas above, and attached copies of all relevant licenses required to operate.

Return by **Sunday** 29th November 2026 to: [littlerivershow@xtra.co.nz](mailto:little_rivershow@xtra.co.nz)

Or post to –

The Show Secretary

Banks Peninsula A&P Association

57 Council Hill Road, Little River 7591